

## Vision:

Because we are operating outdoors in a public facility, we place a high priority on security! Our security helpers wear florescent orange vests and special identifying name tags, and they carry walkie-talkies for communication. We use a lot of security helpers! They monitor the outdoor restrooms, the parking lot, the individual stations (events), and overall they surround the entire outreach. Because of their high profile, we believe they are a deterrent to any who would try to slip into an event unnoticed. This is a great place for the youth of your church to be involved in and for the elderly who find it difficult to walk or stand as they can sit in chairs. There are set locations to watch from.

## Volunteer Responsibilities:

You are the “glue” of VBS!

You will be creating the safety borders!

### 1. Watch and be aware of:

- Strangers (adults) going into the event. (Kindly ask them how you can help them.)
- Children with VBS nametags in wrong areas.  
(Send child back to age-correct area or registration table.)  
The nametags are color coded -  
**Yellow:** K & First Grade  
**Red:** Second & Third Grade  
**Blue:** Fourth through Sixth Grade
- Children coming to VBS and not knowing that they need to register at the registration table. IT'S FREE, (*ages*).

- Children using the restroom – be watchful. **Security-check restroom before child enters.**
  - Look for opportunities to share the Good News of Jesus Christ with the parents or passers-by.
2. Always wear a security vest and nametag, and have a walkie-talkie. (Turn in nametag, vest, and walkie-talkie to the registration table at the end of day.)
  3. Bring a chair and get comfortable – but **watch!** Don't become so comfortable that you aren't aware of what's going on around your area.
  4. Please let (*Director's name*) know, in advance if possible, if you will not be available to help on any given day, (*telephone #*).
  5. When it's time for the groups to change activities, help support the move from one activity area to the next:
    - Make sure children stay in one group.
    - Watch for slow-moving children and lovingly encourage them to move faster.
    - Timing is important; this area change takes place quickly (1-2 minutes). Be aware.

The greatest awareness will be needed at the end of each day. You will need to create a **circle of protection** until the majority of the children are gone.

**Sample Schedule** for each day

7:30am	Set-up
8:00	Prayer ( <i>please arrive at the park in time for prayer</i> )
	Registration begins / Set-up continued
9:00 - 9:25	Opening
9:30 - 10:00	Activity Groups / by age
10:05 - 10:35	Activity Groups / by age
10:40 - 11:10	Activity Groups / by age
11:15 - 12:00	Closing
12:00pm	Break-down 1:00pm - <i>leave Park</i>

Please let (*Director's name*), (*telephone #*) know, in advance if possible, if you will not be available to help on any given day.